

DIRECTOR OF CORPORATE SERVICES

The Director of Corporate Services is responsible for the efficient management of the Agency's Financial, Facilities, and Information Systems.

The Director of Corporate Service will provide timely and accurate financial information conducive to effective decision-making by the Executive Director, other management personnel, the Board of Directors, and its committees.

Qualifications:

- Strong analytical abilities and problem solving skills
- Demonstrated skills in financial management, policy and procedure development
- Knowledge of relevant legislation pertaining to Accounting Principles
- Active CPA Professional Designation with 5 years in a management position
- Strong leadership skills
- Solid computer skills, specifically Microsoft Office
- Excellent written and verbal communication skills
- Vulnerable sector screening
- Fully Vaccinated against Covid-19

WAGE RANGE: \$48.65 to \$54.13 per hour

For a detailed description of this position, please visit our website at www.clc-k.ca

Please submit your résumé by August 5, 2024 to; Heather Robertson, Human Resources Administrator, Community Living Chatham-Kent, P.O. Box 967, 650 Riverview Drive Unit 2, Chatham ON N7M 5L3, or electronically to hrobertson@clc-k.ca or fax 519-352-5459.

Community Living Chatham-Kent embraces a culture of diversity and inclusion, and welcomes applications from all qualified persons. Physical accommodations required during the hiring process will be made upon request.

We thank all applicants; however, only those being interviewed will be contacted.

DISCOVERING DREAMS, CONNECTING LIVES